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# Programme CZ – Human Rights

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## Area of Support: Roma Inclusion and Empowerment

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Open Call for proposals of projects to be funded from the Norway Grants 2014-2021

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Call Title: The creation of motivational leisure time programmes and extracurricular activities for Roma children

## The Ministry of Finance as the Programme Operator

announces on 11 March 2021, Open Call for proposals of projects to be funded from the Norway Grants 2014-2021 under the Programme CZ – Human Rights focusing on the Area of Support 'Roma inclusion and empowerment.

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### I. Identification and Timetable of the Call

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Programme Operator	Ministry of Finance of the Czech Republic
Call Code	HROVA2
Call Title	The creation of motivational leisure time programmes and extracurricular activities for Roma children
Call Announcement Date	11. 3. 2021
Opening date and time for the receipt of grant applications	11. 3. 2021; 12:00
Closing date and time for the receipt of grant applications	20. 5. 2021; 12:00

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### II. Objective and Focus of the Call

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One of the objectives of the Programme Human Rights is to support the inclusion and empowerment of Roma in Czech society. To achieve this goal, it is necessary to develop appropriate measures that will strengthen the inclusion of Roma children in the mainstream education process and prevent early school leaving of Roma children.

Early school leaving among Romani pupils remains a persistent problem in the Czech Republic. Reports on the situation of the Roma minority in the Czech Republic, as well as monitoring reports by international organizations, regularly draw attention to the problematic transition, especially from primary to secondary education, when a higher proportion of Roma students leave the educational process. Schools, school facilities, as well as other actors working with schools, should therefore focus on keeping Roma students in the educational process to successfully complete it. One such tool can be the creation of motivational school holiday programmes and extracurricular activities for Roma children, including support for the cooperation between school and school facilities with the family. These tools are also an important prerequisite for the effective implementation of the objectives and measures of the Roma Integration Strategy until 2020 and the Strategy of Roma Integration for the years 2021 - 2030.

This Open Call aims to support motivational leisure time programmes and extracurricular activities for Roma children in particular to bridge the sensitive period of pupils' transition from pre-school to primary education and subsequently from primary to secondary education. Another goal of the Call is to focus on the popularization of education to reduce early school leaving by Roma pupils and students as well as to eliminate segregation in the education system including participation in extracurricular activities due to financial barriers related to the socio-economic status of Roma pupils' families. A partial goal of the Call should also be to strengthen cooperation between schools and school facilities with the family, for instance through training of pedagogical and non-pedagogical staff, teaching assistants, the staff of organizations providing informal education, Authority for Social and Legal Protection of Children staff, social workers of Municipalities with extended scope and providers of social prevention services. A partial goal of this Call should also be the ethnoemancipation of Roma children and pupils leading to an awareness of their own identity and ethnicity.

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### III. Allocation of the Call

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The financial allocation of the Call decisive for the selection of the projects to be funded is **1,753,794 EUR (46.475.541 CZK)**.

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## IV. Eligible Applicants

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Eligible applicants are:

- Founders of schools and school facilities as defined by Act No. 561/2004 Coll., the Civil Code on pre-school, basic, secondary, tertiary professional and other education, as amended<sup>1</sup>, except for the legal entities, whose subject of activity is entrepreneurship pursuant to special regulations (eg legal form limited liability company);
- Non-governmental non-profit organisations (hereinafter referred to as NGOs) established as legal persons in the Czech Republic, specifically:
  - Association according to Act. No. 89/2012 Coll., the Civil Code as amended; Subsidiary Association representing an organizational unit of an Association is not considered an eligible applicant;
  - Institute according to Act No. 89/2012 Coll., the Civil Code, as amended (hereinafter referred to as institute);
  - Special-purpose entity of a registered church and religious society established by the church and religious society for the provision of charitable services according to Act No. 3/2002 Coll., on freedom of religion and status of churches and religious societies and amending certain laws as amended (hereinafter referred to as special-purpose church entity);
  - Public benefit organization according to the to Act No. 89/2012 Coll., the Civil Code, as amended, that refers to the Act No. 248/1995 Coll., on public benefit organizations and on amendments to certain acts, as amended (hereinafter referred to as public benefit organization);
  - Foundation or endowment fund according to the Act No. 89/2012 Coll., the Civil Code, as amended (hereinafter referred to as foundation or endowment fund).

NGOs need to have been established for at least 1 year on the date of submission of the grant application. The NGO shall prove this condition by means of annex to the grant application, *the Declaration on Organization's Activities*. It is expected the applicant fulfils the obligations stipulated by the Act No. 304/2013 Coll., The Act on Public Registers of Legal and Natural Persons, as amended.

Extra points will be awarded to project implemented by Roma or pro-Roma NGO (in the role of the applicant and/or the project partner) that is engaged in activities that benefit Roma minority for at least 1 year, is established as a legal entity in the Czech Republic and has one of the legal forms of NGOs listed above.

Each applicant is allowed to submit only one grant application under this Call.

Potential applicants (promoters and partners) are not entitled to participate in the Call if:

- They are in liquidation, insolvency, impending bankruptcy or if insolvency proceedings are brought against them within the meaning of Act No 182/2006 Coll., on insolvency and the means of its resolution (the Insolvency Act);
- They have tax arrears in the tax records or arrears of insurance premium or of penalty on public health insurance or social security and national employment policy contributions<sup>2</sup>;
- Recovery orders have been issued against them after a previous decision of the European Commission declaring that the provided aid is unlawful and incompatible with the common market;

The conditions of applicant eligibility are assessed during the project appraisal and selection and must be met as of the date of submitting the grant application. Applicants state whether they meet the conditions in the previous paragraph by means of *Declaration of the Applicant* which is mandatory annex to the grant application.

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## V. Eligible Partners and Support for Donor Partnership Projects

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The grant application can be submitted in the partnership with public or private, or non-commercial entities established as legal persons in Norway, the Czech Republic, other beneficiary states and international organizations or their agencies actively and effectively participating in the implementation of the project.

The Czech NGOs in the role of project partner must have been established for at least 1 year on the date of the submission of the grant application. The Czech NGOs in the role of project partner must have one of the legal forms listed in Chapter IV Eligible Applicants. Fulfilment of the conditions above will be documented by means of the mandatory annex to the grant application *Declaration on Organization's Activities completed by the project partner*.

Within the quality assessment projects implemented in the partnership with **Roma/pro-Roma NGO(s)**, which are engaged in activities that benefit the Roma minority for at least 1 year on the date of the submission of the grant application, are established as legal entities in the Czech Republic and

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<sup>1</sup> Schools and school facilities are defined under Section 7 of the Education Act. According to Section 7, Subsection 3, types of schools shall be as follows: nursery schools, basic schools, secondary schools (secondary general schools, secondary technical schools and secondary vocational schools), conservatories, tertiary professional schools, basic artistic schools and language schools authorised to organise state language examinations. According to Section 7, Subsection 5, types of school facilities shall be as follows: school facilities for further education of pedagogical staff, school advisory facilities, school facilities for developing personal interests, school facilities for special purposes, school educational and boarding facilities, school canteens, and school facilities for providing institutional education or protective education and school facilities for preventative educational care.

<sup>2</sup> The no-arrears conditions are met if the tax payer has been permitted to delay the payment of tax or to pay tax in instalments pursuant to Section 156 of Act No 280/2009 Coll., the Tax Code, or to pay insurance premium and penalty in instalments pursuant to Section 20a of Act No 589/1992 Coll. on contributions to social security and to the national employment policy.

have one of the legal forms of NGOs listed in Chapter IV of this Open Call will be awarded extra points. Fulfilment of the conditions above will be documented by means of the mandatory annex to the grant application *Declaration on Organization's Activities completed by the project partner*.

Projects implemented in the partnership with a **school or school facility** under Act No. 561/2004 Coll., on pre-school, basic, secondary, tertiary professional and other education, as amended, will be also awarded extra points.

The priority of the Norway Grants 2014-2021 is to strengthen partnership between the Czech entities and entities from Norway. Therefore, within the quality assessment of the grant application, projects implemented in the partnership with the entities from Norway will be awarded extra points. Eligible expenditure on supporting and strengthening the partnership can be included in the project budget.

There is no limit to the maximum number of the project partners. Natural persons are not eligible partners.

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## VI. Eligible Activities, Period of Project Implementation and Sustainability

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The Call supports activities not only for Roma children, pupils and students but also for children, pupils and students from the majority/other minorities who share a common space to develop an intercultural dialogue and to promote a mutual understanding.

The Call supports following types of eligible activities:

- **cooperation between the family and the school or school facility in the field of pre-school, primary and secondary education** (e.g. activities aimed at raising parents' awareness of the importance of education and increasing Roma parents' interest in their children's quality of education; activities involving parents of children, pupils and students that aim to promote the cooperation of parents with the school or school facility; activities leading to the establishment of effective communication between parents, school or school facility and other relevant actors; activities providing information and counselling to Roma families in the process of transition of children, pupils and students to a higher level of education, activities providing information in choosing a profession or further education of primary school pupils, etc.);
- **increasing the competencies of professional pedagogical and non-pedagogical staff in the field of inclusion of Roma children, pupils and students;**
- **creation of a new job position in a school or school facility** (e.g. social worker at school or similar position) to coordinate cooperation between the school, school facility, parents, children or other relevant actors (Authority for Social and Legal Protection of Children staff Pedagogical-Psychological Counselling Centre, etc.);
- **comprehensive personal development of Roma children, pupils and students through their regular involvement in extracurricular leisure programmes carried out by the project applicant/partner** (e.g. leisure activities such as activity clubs and extracurricular educational activities; activities aimed at preventing risk of substance use (cigarettes, alcohol, drugs, etc.); activities leading to the development of multicultural dialogue); activities leading to the participation of Roma children, pupils and students in extracurricular activities, for example, in a school group (theatre performances, swimming trainings, etc.);
- **removal of the barriers to teaching and prevention of school failure** (e.g. teaching Czech as a second mother tongue; tutoring; preparation for school enrolment; preparation for admission procedures; individual consultations in the field of education, comprehensive support of school success);
- **school holiday extracurricular activities aimed at children, pupils and students from the majority society and the Roma minority to spend time together and/or meet** (e.g. suburban camps, summer camps, cycling trips, outdoor exercises, full-day/weekend educational/motivational trips; competitions, etc.);
- **support for ethnoemancipation of Roma children, pupils and students** (e.g. teaching Romani language; activities leading to awareness of one's nationality; activities supporting education in Romani history, culture, language; activities leading to strengthening Romani identity e.g. through encounters with successful Roma representatives, etc.);
- **support for multicultural dialogue, tolerance and mutual respect** (e.g. joint discussions, interactive courses, etc. leading to tolerance between majority and minority society; education in multiculturalism, including Romani history, culture and language; activities to eliminate stereotypes and prejudices about Roma minority, etc.).

The applicant must select and include in the grant application at least 3 of the above mentioned supported types of activities, which will be further developed and implemented within the project as so-called key activities. Other types of activities beyond the above are not allowed. The key project activities must be directly linked to the above mentioned supported types of activities. Activities provided in the brackets only illustrate few examples of activities belonging under individual type of activities and applicants do not need to limit their proposals only to the listed activities in the brackets. The key project activities must be always directly linked to the above listed eligible types of activities.

Project activities must be conducted in the territory of the Czech Republic and/or in the territory of Norway (in case project is implemented in the bilateral partnership with an entity from Norway). Activities may be implemented in the bilateral cooperation.

**The minimum project duration is 2 years.** The deadline for completing the project implementation and all its activities is **30 April 2024**.

Sustainability of the project outputs after the completion of its implementation is not required. Within the quality assessment, projects whose project activities and outputs have the potential to point to a lasting benefit for the target groups of the project and the development of the applicant's activities will be awarded extra points. This lasting benefit needs to be explicitly mentioned and argued in the grant application.

## VII. Programme Objectives and Project Relevance

The objective of the Programme is to improve the situation in the area of human rights and combat discrimination and extremism in the Czech Republic. In the Programme area No. 7 - Roma inclusion and empowerment, the Call HROVA2 aims at the creation of the motivational leisure time programmes and extracurricular activities for Roma children and to promote the cooperation of the school or school facility with family.

In order to measure the achievements of the Programme and its impact, expected Programme outcomes and outputs were identified, the indicators of which will enable to evaluate the Programme's progress. Projects to be supported under this Call shall contribute to the fulfilment of the Outcome 1 and the Output 1.3 (listed in the table below).

An applicant shall describe the relevance of the intended project to the overall objective of the Programme, its outcome and output and set the purpose of the project in line with the focus of the Call.

In addition to the pre-defined mandatory indicators, an applicant can also select additional indicators from the list of facultative Programme indicators that are relevant to their project. An applicant will determine planned target values for both mandatory and facultative indicators (i.e. set realistic value to be achieved by the project implementation). The value of the indicators' baseline (i.e. the situation before the project started) is by default set to zero. Progress towards the fulfilment of the set target values will be monitored during the project implementation through monitoring reports that will be submitted three times a year for every four months of project implementation. An applicant selects indicators from the list of Programme indicators applicable to this Call from the table below:

<b>Programme Objective</b>	<b>Human rights situation improved and discrimination and extremism combatted at national level</b>	
<b>Programme Outcome 1</b>	<b>Enhanced inclusion and empowerment of Roma</b>	
		<b>Further Specification</b>
Outcome 1 indicators	Number of beneficiaries of services provided or improved	Mandatory indicator, monitoring indicator, target value to be disaggregated by gender and Roma
	Number of jobs created	Optional indicator, monitoring indicator, target value to be disaggregated by gender and age
<b>Programme Output 1.3</b>	<b>Measures for preventing early school leaving of Roma students delivered</b>	
Output 1.3 indicators	Number of families engaged in early school leaving initiatives	Mandatory indicator, binding target value
	Number of municipalities in which early-school leaving preventive programmes were delivered	Mandatory indicator, binding target value

Mandatory means that respective outcome and output indicators must always be selected. Optional means that the respective output indicator can be chosen if it is relevant to the planned key activities listed in chapter VI.

**The Programme output indicator target values of selected output indicators are binding** as linked directly to the project activities and the project budget.

**The project implementation shall contribute to reaching the Programme outcome**, the achievement of which may depend on factors out of the project promoter's control. The target value of the Programme outcome indicator will be collected for monitoring purposes; eventual failing to achieve the target value will have to be justified in a monitoring report.

An applicant also defines outputs of project activities and their indicators. **The outputs of project activities and set indicator target values are binding** as directly linked to the project activities and the project budget.

Project implemented in cooperation with a partner/s from Norway must fulfil at least 1 of the pre-defined bilateral indicators of the Programme through which the cooperation between the entities from the donor and beneficiary states will be monitored. The bilateral cooperation will be measured on the knowledge and expertise gained from the partnership, as well as by the level of trust and satisfaction within the partnership<sup>3</sup>.

<sup>3</sup>The levels of trust and satisfaction will be measured by means of a survey carried out by the Financial Mechanism Office.

Detailed information on the output and outcome indicators of the Programme including definitions and description of their method of determination and evaluation are provided in the Guideline for Applicants.

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## VIII. Eligible Expenditure

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Rules on the categories and types of eligible expenditure are laid down in Chapter 8 of the Regulation on the Implementation of the Norwegian Financial Mechanism 2014-2021. They are further described in the **Guideline for Applicants** and the **Guideline of the National Focal Point for Eligible Expenditures under EEA/Norway Financial Mechanisms 2014-2021**.

**Investment costs are not considered eligible for support under this Call.** Investment expenditures means the acquisition of tangible and intangible fixed assets and the acquisition of real estate and/or land as specified in Chapters 3.1.3 and 3.1.5 of the National Focal Point Guideline for Eligible Expenditures under EEA/Norway Financial Mechanisms 2014-2021.

The project must not generate a profit.

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## IX. Grant Amount – Co-financing – Advance Payments – System of Payments

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The minimum grant amount is 50,000 EUR (1,325,000 CZK) the maximum grant amount is 250,000 EUR (6,625,000 CZK).

The maximum project grant rate is shown in the table below.

Type of applicant	Grant (Norway Grants 2014 – 2021 + state budget)	Co-financing by the project promoter
Founders of schools and school facilities (according to the Chapter no. IV. Eligible Applicants)	100 %	0 %
Non-governmental organisation (according to the Chapter no. IV. Eligible Applicants)	100 %	0 %

The final date for eligibility of expenditure is 30 April 2024.

An applicant may apply for an advance payment for up to 60 % of the awarded grant. The applicant will justify the advance payment request in the grant application. In accordance with Act No. 218/2000 Coll., On Budget Rules, the advance payment is not provided to public entity associated with state budget.

Project promoter's expenditures will be reimbursed ex-post based on the expenses actually incurred (payment requests will be submitted together with the monitoring reports; monitoring reports shall be submitted every four months). The project promoter will provide lists of expenditures including required documents. The final payment (maximum 10% of the grant) will be reimbursed after the approval of the final monitoring report.

**There is no legal claim for the grant.**

**The Programme Operator reserves the right not to distribute all the funds available within the financial allocation stated in the Chapter III.**

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## X. Drawing up and Submitting the Grant Application

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Grant applications must be filled in and submitted only electronically through the information system CEDR (IS CEDR) by 20. 5. 2021 12:00 p.m.

The grant application and its annexes will be drawn up in the Czech language (only given fields such as the Brief Project Summary will be filled in English – see the Guideline for Applicants) and provided in the standardised format (if the standardised format is requested for the given annex - see the Guideline for Applicants).

The planned project expenditures will be calculated in CZK.

Information on drawing up and submitting the grant application is provided in this Call and detailed in the Guideline for Applicants and captions and help comments in the IS CEDR.

— The Guideline for Applicants is available at [www.norskefondy.cz](http://www.norskefondy.cz)

- The grant application must be accompanied by all mandatory annexes - see the Guideline for Applicants. Standardised annexes can be downloaded from the IS CEDR and [www.norskefondy.cz](http://www.norskefondy.cz).
- In the course of the appraisal of the grant application, the applicant may be asked to provide additional supporting documents or data necessary for the decision on the grant award, including the request to submit paper form of some annexes. As part of the verification, the Programme Operator may recommend the applicant to modify some parts of the grant application.
- The mandatory data to be filled in the grant application include information on all consultants involved in the preparation of the grant application.

#### Technical requirements and recommendation

- The IS CEDR application is available at [www.norskefondy.cz](http://www.norskefondy.cz). Access to the IS CEDR application is also possible via the CEDR banner at [www.norskefondy.cz](http://www.norskefondy.cz);
- In case of technical difficulties with the preparation and submission of the grant application, it is possible to contact the hotline; contacts to be found at IS CEDR homepage, menu Contacts.
- The grant application and its annexes can be filled in gradually in the IS CEDR, the system supports continuous saving of already completed parts.
- The grant application and relevant requested annexes must be signed with a qualified electronic signature of the statutory or authorised representative of the applicant.
- Only information available in the grant application and its annexes will be considered for the process of project appraisal and selection. All parts of the grant application must be therefore filled in carefully, specifically and clearly.
- We recommend submitting the grant application sufficiently in advance before the deadline of the Call. Leaving the submission of the grant application to the last minute could cause problems due to the system overload.

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## XI. Publicly Accessible Documents for the Implementation of the Norway Grants 2014 - 2021

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Documents (Regulations, guidelines and methodologies) are accessible on the following websites:

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#### Financial Mechanism Office

(mainly Regulation on the Implementation of the EEA Financial Mechanism 2014-2021, also Communication Manual, and other Guidelines including on Results reporting and Monitoring)

[www.eeagrants.org](http://www.eeagrants.org)

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#### National Focal Point

(mainly the Guideline of the NFP for Eligible Expenditures)

[www.mfcr.cz](http://www.mfcr.cz),  
[www.norwaygrants.cz](http://www.norwaygrants.cz)

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#### Programme Operator

[www.eeagrants.cz/humanrights](http://www.eeagrants.cz/humanrights)

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## XII. Process of Grant Application Appraisal and Project Selection

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The phases of the project appraisal to be applied in the selection process of grant applications submitted under this Call include:

### 1) Assessment of the administrative and eligibility criteria

The administrative and eligibility criteria will be assessed by the Programme Operator according to the defined criteria, which are listed in points 1) and 2) of Chapter XIII of this Open Call.

In case of deficiencies in any of the correctable criteria (e.g. completeness and legibility), the applicant will be informed of these facts and invited via the IS CEDR to adjust the relevant annexes to the grant application, within the determined deadline. The actual grant application can no longer be adjusted after its submission. The administrative and eligibility criteria set out in the call, including information on whether they are correctable, are described in more detail in Annex 3 of the Guideline for Applicants (Checklist for verifying compliance with the administrative and eligibility criteria).

Grant applications that do not meet these administrative and eligibility criteria will be excluded from the further appraisal. The applicant will be notified via the IS CEDR about the rejection of the grant application due to non-compliance with administrative and/or eligibility criteria. The applicant may appeal against the exclusion of the grant application due to a failure to meet the administrative and eligibility criteria through the IS CEDR within 15 days after receiving the decision on the rejection of the grant application.

The applicant will be informed of any shortcomings identified that are related to correctable criteria (e.g. completeness and legibility) through the IS CEDR and invited to make corrections of the annexes to the grant application. The grant application itself cannot be amended after its submission. Administrative and eligibility criteria set out in the Open Call are further detailed, including the information on whether they are correctable, in the Annex of the Guideline for Applicants (Checklist for the applicant to self-assess the compliance with administrative and eligibility criteria).

### 2) Assessment of the quality of the grant application by external evaluators

Each grant application is assessed by two external evaluators according to the evaluation criteria specified in point 3) Chapter XIII of this Call. The resulting score of the grant application is the arithmetic average of the scores of both evaluators.

If the difference between the total scores of the evaluators is higher than 30 % of the value of the higher score, the grant application will be assessed by a third evaluator. The resulting score will be calculated as an arithmetic average of scores (i.e. the sum of points awarded by external evaluators) of the two evaluations that are closest to each other. If the score value of the third evaluation is exactly between the score value of the first and second evaluation, the arithmetic mean is calculated from the two higher values.

### 3) Assessment of the grant applications by the Selection Committee

The Selection Committee receives a list of all projects that have been assessed in terms of quality. The grant applications are listed in order of the resulting score given by external evaluators (arithmetic average of scores).

The Selection Committee discusses the submitted grant applications and submits a list of recommended grant applications including reserve projects to the Programme Operator - the Ministry of Finance - for the verification.

### 4) Verification by the Programme Operator

The Programme Operator verifies the process of appraising the grant applications including the verification of each of the recommended grant applications.

### 5) Approving/disapproving the grant

Based on the result of the verification, the Programme Operator decides on approving/ disapproving the grant and informs the applicant about the next steps. A grant approval letter and subsequently a legal act on grant award are issued to the successful applicants. The Programme Operator will publicise the results. Unsuccessful applicants receive a legal act on not awarding the grant with a brief description of the reasons for that decision. The legal act is not possible to appeal.

Start of the approved projects implementation is expected 6 months after the Call closing date for receipt of grant applications (i.e. in December 2021).

#### Information on the conditions of state aid

This Call will support projects financing which does not constitute state aid pursuant to Art. 107 (par. 1) of the Treaty on the Functioning of the European Union (hereinafter the TFEU). **Information about the complaint mechanism**

The implementation of the Norway Grants is based on the principles of transparency, openness and accountability with no tolerance for corruption or misuse of grants. In accordance with these principles, the applicant has the right to lodge a complaint regarding suspected abuse or irregularities related to the Norway Grants. A complaint may be submitted in the following ways:

— **electronically** by email: [stiznosti-czp@mfcf.cz](mailto:stiznosti-czp@mfcf.cz)

— in writing - by post to:

Ministry of Finance  
Department 58 - International Relations  
Unit 5804 - Center for Foreign Assistance - Preparation and Coordination  
Letenská 15  
118 01 Prague 1

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## XIII. Administrative Eligibility and Evaluation Criteria

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### 1) Administrative criteria

- The grant application was submitted within the due period set in the Call.
- The grant application is drawn up in the required language in line with the Call.
- All mandatory data are filled in the grant application.
- The grant application is electronically signed by a statutory representative of the applicant or an authorised person.
- All mandatory annexes are complete and are provided in the required form in line with the Call and the Guideline for Applicants.
- The applicant submitted 1 grant application<sup>4</sup>.

### 2) Eligibility criteria

- The applicant is eligible.
- The partner/partners is/are eligible.

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<sup>4</sup> If the applicant submits more than 1 grant application, only the grant application submitted as first, will be considered and other grant applications will be automatically excluded.



- The project complies with the focus of the Call (Programme area, outcome, outputs).
- The place of the project implementation complies with the conditions of the Call.
- The expected duration of the project implementation is in line with the minimum period of implementation set in the Call.
- The deadline for completion of the project does not exceed the deadline for completion of the project set in the Call.
- The requested amount of grant complies with the conditions set in the Call.

### 3) Evaluation criteria

<b>Detailed criteria for assessing the grant application quality</b>	
Evaluation criterion	Max. score for the criterion (out of 100 possible)
<b>1 Capacity and readiness of the applicant to implement the project</b>	<b>10</b>
1.1 The organizational and management structure of the project is effective and clearly described, including the division of responsibilities and competencies to ensure particular steps in implementation. The roles of each partner are clearly described.	10
<b>2 Relevance and significance of the project</b>	<b>45</b>
2.1 The project clearly contributes to the fulfilment of the Programme outcome and output stated in the Call.	10
2.2 Number of beneficiaries of services provided or improved within the project is:	5
- less than 20 beneficiaries of services provided (0 points)	
- 20 – 100 beneficiaries of services provided (3 points)	
- more than 100 beneficiaries of services provided (5 points)	
2.3 Number of families engaged in early school leaving initiatives within the project is:	5
- less than 10 families (0 points)	
- 10 - 30 families (3 points)	
- more than 30 families (5 points)	
2.4 The project implementation is carried out by Roma or pro-Roma NGO(s) (in the role of the applicant and/or the project partner) established as a legal entity in the Czech Republic that is engaged in activities in favour of the Roma minority for at least 1 year.	5
- 1 NGO (1 points)	
- 2 NGOs (3 points)	
- 3 and more NGOs (5 points)	
2.5 The project is implemented in a partnership with the school or school facility as defined by Act No. 561/2004 Coll., the Civil Code on pre-school, basic, secondary, tertiary professional and other education, as amended. The roles of each partner as well as their scope and the significance of the partnership in the implementation are clearly described and justified.	10
2.6 Eligible activities lead to levelling out the conditions for the education of Roma children, pupils and students	10
<b>3 Activities, outputs and risks of the project</b>	<b>25</b>
3.1 The activities and outputs of the project are clearly defined and their implementation is feasible at the same time. The activities are eligible, interrelated and directed towards suitably designed outputs. Proposed activities are necessary for the fulfilment of the project purpose.	5
3.2 The proposed time schedule of project implementation is clear, consistent and realistic, reflecting the content of project activities and their order.	5

3.3	The results framework of the project provides clear and transparent information on the relevance of the project to the Programme, including a clearly defined purpose of the project and relevant indicators. The target values of the indicators are realistic, the indicators are quantified and objectively measurable in both quantity and time. The sources of verification of indicators are listed and will be available and suitable for verifying the target values of the indicators. The purpose of the project is in line with the desired outcome and output of the Programme.	5
3.4	The risks of the project are clearly defined and relevant, including a proposal of elimination measures to be adopted in order to secure smooth project implementation.	5
3.5	Publicity of the project is well-defined and clearly formulated. The project contributes to raising awareness of the Roma minority and its needs and supports ethnoemancipation of Roma children, pupils and students.	5
<b>4</b>	<b>Cost-effectiveness and sustainability</b>	<b>15</b>
4.1	A detailed project budget is indicated for the entire project period. Expenditures are eligible, the budget items are necessary for the implementation of the project activities and correspond to the project content. A clear quantification of budget items including measurable units are provided.	5
4.2	Total project costs are adequate to deliver expected project outputs. The amount of each budgetary item is reasonable and proportionate.	5
4.3	The proposed project activities and their outputs have the potential to generate long-term benefits for project target groups and enhance development of further activities and sustainability of the applicant.	5
<b>5</b>	<b>Specific program conditions</b>	<b>5</b>
5.1	The proposed project is implemented in partnership with an entity from Norway	5
<b>Total</b>		<b>100</b>

### Weighted point evaluation

The minimum score of the grant application to advance to the next stage of evaluation is 50 points.

In order to ensure the highest level of objectivity, each external evaluator shall separately assess the fulfilment of each criterion using the below described 0-5 scale (except for the criterion where only one of the scoring options is selected). The final score for each criterion is calculated by applying the percentage rate derived from the maximum amount of points that can be obtained for the given criterion. For example, a criterion with a maximum of 10 points will be graded 4 (Good) by the evaluator. The resulting number of points for this criterion will be 8 points, i.e. 80% of the maximum number of points that can be earned for this criterion.

0 – The project does not meet the evaluated criterion or the criterion cannot be evaluated due to missing or incomplete information (the criterion is awarded 0% of the maximum score for the criterion).

1 – Very poor. The criterion has only been fulfilled in a superficial and unsatisfactory manner (the criterion is awarded 20% of the maximum score for the criterion).

2 – Poor. There are serious and substantial shortcomings concerning the given criterion (the criterion is awarded 40% of the maximum score for the criterion).

3 – Satisfactory. Although the project addresses the given criterion from a broad perspective, there are shortcomings that would require corrections (the criterion is awarded 60% of the maximum score for the criterion).

4 – Good. The project fulfils the given criterion, however space for improvement is left (the criterion is awarded 80% of the maximum score for the criterion).

5 – Excellent. The proposal successfully addresses all aspects of the given criterion (the criterion is awarded 100% of the maximum score for the criterion).

The total score is calculated as the sum of the awarded points for each criterion.

The maximum score is 100 points in total.

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## XIV. Information on Providing Consultations on the Call

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Any queries concerning the Call (e.g. submission of the grant application, conditions of the Call, the method of appraisal and award of grant) can be sent by e-mail to:

- [NF.lidskaprava@vlada.cz](mailto:NF.lidskaprava@vlada.cz) (questions related with the conceptual aim of the Call and project ideas);
- [czp@mfcf.cz](mailto:czp@mfcf.cz) (technical questions, e.g. eligibility of expenditures, co-financing, indicators etc.).

The queries may be raised no later than 5 working days before the final date for submitting the grant applications. The reply will be sent to the applicant within 5 working days, at the latest on the last day of the Call. Only replies given in writing are binding.

Frequently asked questions and answers will be published in the Human Rights Programme section Questions and Answers at [www.norskefondy.cz](http://www.norskefondy.cz).