

Application Evaluation Form

Type of activity:.....

Application no:.....

No.	Checked by	Description	YES / NO / NA	Comments
ELIGIBILITY CRITERIA				
1.	PP	The applicant is eligible in accordance with the text of the call.		
2.	DPP	The bilateral partner (from Norway/Iceland/Liechtenstein) exists and is eligible.		
FORMAL CRITERIA				
3.	PP	The application and partner's declaration have been submitted in the time limit defined in the call.		
4.	PP	The application and partner's declaration have been submitted in the required form in English.		
5.	PP	The indicated area of cooperation complies with the objective of the respective call.		
6.	PP	The applicant has described the intended purpose of the project that will be submitted in the main call.		
7.	PP	The partner's active involvement in the activity is described.		
8.	PP	The applicant has provided a description of the activity, its justification and expected results.		
9.	PP	The applicant has briefly outlined the time schedule and planned programme of the activity.		
10.	PP	The destination of the trip is specified.		
11.	PP	The planned dates of commencement and termination of the activity comply with the conditions of the call.		
12.	PP	The bilateral indicators are in line with the activities planned. The planned target values are in line with the activities described. Bilateral indicators and sources for their verification are clearly described.		
13.	PP	All required annexes specified in the text of the call have been submitted together with the application. All annexes have been provided in the required format, were legible and contained clear information.		

EVALUATION OF THE CONTENT				
14.	PP	Section 5 in the application (i.e. the description, justification and expected results of the bilateral meeting) and the partner's declaration (brief characteristics of the partner and its possible involvement in the project) are consistent.		
15.	PP	The bilateral meeting contributes to a better awareness / exchange of information and better understanding between the Czech Republic and the donor states and creates new opportunities to establish or develop cooperation through the project that the applicant plans to implement within one of the main calls of the Culture Programme.		

Note:

PP = Partner of the Culture programme – Ministry of Culture of the Czech Republic

DPP = Donor programme partners:

— NORWAY

Support areas: Contemporary arts; Arts and Cultural Criticism; Capacity Building of Umbrella Associations, Networks and Platforms – The Arts Council Norway

Support areas: Revitalisation of Movable and Immovable Cultural Heritage; Innovative Use of Cultural Heritage – The Norwegian Directorate for Cultural Heritage

— ICELAND – all support areas - The Icelandic Centre for Research

— LIECHTENSTEIN - all support areas - EEA Grants Coordinator in the Area of Culture on behalf of the Principality of Liechtenstein