

# **GRANT APPLICATION**

Financial Mechanism	EEA Grants 2014-2021					
Programme	Good Governance					
Programme Area and Objective	PA 16: Good Governance, Accountable Institutions, Transparency					
Programme Modality	Small Grant Scheme					
Programme Operator	Ministerstvo financí, Letenská 15, 118 10 Praha 1 IČ: 00006947, DIČ: CZ00006947					
Registration Number	Based on the registration in IS CEDR					

1. Project Basic Information							
Project Title in	Czech	Enter the project tit	le				
Project Title in	English	Enter the project tit	le in Czech				
Sector Code		To be selected in the IS CEDR					
Project Location	on	To be selected from the list in the IS CEDR					
Planned Project	ct Implementa	tion Period					
Expected Project Start Date	Enter the date	Expected Project Completion Date	Enter the date	Project Implementation Length (months)	Automatically calculated in IS CEDR		

# **Project Summary in Czech**

Provide a summary of the project with the maximum length of 2000 characters (for more detailed requirements, please see the Guideline for Applicants).

# **Project Summary in English**

Provide a summary of the project in Czech with the maximum length of 2000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).



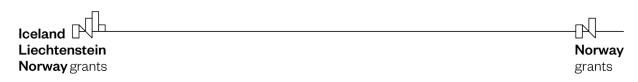
Project Financing	CZK	EUR	% total eligible costs
Total Eligible Costs	Automatically calculated in the IS CEDR		100
Requested Grant Amount	Insert number in whole CZK		100
Project Co-financing	Insert number in whole CZK		

2. Applicant								
Applicant Identification								
Applicant Name in Czech	Automatically filled in the IS CEDR based on registration							
Applicant Name in English	Enter the name of the applicant in English							
Legal Form	Automatically fi	lled in the IS	CEDR b	ased on regis	stration			
Organization Classification	Enter the organ organizace	ization class	ification -	– please see	the list in Annex Typ			
Identification	Automatically based on registration  Automatically based on registration  Automatically based on registration							
Data Box Identifier	Automatically filled in the IS CEDR based on registration							
Web Pages	Enter web address of the applicant's organization, or project web page address							
Social Networking Pages	Enter social me	edia pages o	f the app	licant´s orgar	nization			
Registered Address								
Street	Automatically b	ased on reg	istration					
Land Registry Number	Automatically b registration	ased on	House N		itomatically based on gistration			
Municipality	Automatically b	ased on regi	stration					
<b>Municipality District</b>	Automatically b	ased on regi	stration					
Postal Code	Automatically based on registration							
Legal representative								
Name and Surnar	me Title	Degree		Function	Email			



Contact Persons and Persons Responsible for Project								
Name and Surname	Project Position	Email	Phone	Send notifications				
	Select or enter							
Applicant Description								
Describe briefly the applicant with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).								

3. Project Partnership								
Identification of Partner Orga	Identification of Partner Organization							
Partner Organization name (Local name)								
Partner Organization name (English name)								
Partner is from the Czech Republic	Select							
Partner is from the Donor State	Select							
City								
State								
Organization Classification	Enter the organization classification – please see the list in Annex Typ organizace							
Web Pages	Enter web address of the partner's organization, or project web page address							
Contact person								
Name								
Surname								
Email								
Partner Organization Descrip	tion							



Describe briefly the project partner with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

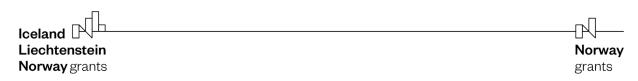
# **Partnership Description and Importance**

Describe briefly the project partnerships and its importance for the project implementation with the maximum length of 4 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

Bilateral Indicators	Bilateral Indicators								
Bilateral Indicator	Relevance to Project	Unit of measure- ment	Baseline	Target	Achieve- ment date (month/year)	Fulfilment of Indicator, Setting and Verification of Expected Values			
Number of projects involving cooperation with Donor project partner	Yes	Pre- defined in the IS CEDR	initial value of the indicator (for more detailed requirem ents, please see the Guideline	(for more detailed requirements, please see the Guideline for Applicants)	reached (in format MM/YYYY).	Describe briefly the expected fulfilment of the indicator, setting of its values and methods of verification with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).			

# 4. Project Intent

### 4.1. Initial State and Project Intent



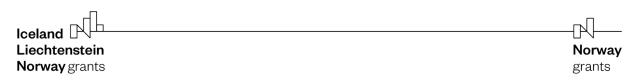
Describe the initial state of the project and its intent with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

## 4.2. Justification of Project Proposal

Provide the justification of the project proposal with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

### 4.3. Prerequisites for Project Implementation

Describe key prerequisites for the project implementation with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).



# 4.4. Project Objective and Desired Benefits

Describe the objective and desired benefits of the project with the maximum length of 5 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

# 4.5. Project Target Groups

Describe the target groups of the project with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

### 4.6. Statistical Classification of Target Groups

#### **End Beneficiaries**

Select the target group – please see the list in Annex Target Groups

Intermediaries are	Select
targeted	Select

**Intermediaries** Select the target group – please see the list in Annex Target Groups

#### **Related End Beneficiaries**

Select the target group – please see the list in Annex Target Groups

5. Project Relevance towards the Programme					
5.1. Project Relevance	Describe the project relevance towards the priorities of the Programme with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).				
5.2. Description of Project Purpose	Describe briefly the purpose for which the requested grant shall be used with maximum length of 500 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).				

#### 5.3. Project Classification into Supported Programme Outcomes

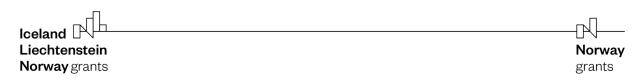


Outcome Number	1	Prograi Outcon		Zlepšení schopnosti veřejné správy reagovat na potřeby svých obyvatel/ Improved responsiveness public administration to citizens' needs				
Programme Outcome Indicator 1		obcí zapojujících občany do rozhodování/ Number of municipalities involving s in public policy decision making						
Unit of measurement	Počet / number	Baseline	0	Target	Achievement date			
Fulfilment, Setti	ng and So	urce of Verif	fication of	Indicator	1			
	t value with	maximum lei	ngth of 3 60		of its setting and source of its setting and source of its cters including spaces (for its			
Outcome Number	1	Prograi Outcom		Zlepšení schopnosti veřejné správy reagovat na potřeby svých obyvatel/ Improved responsiveness of public administration to citizens' needs				
Programme Outcome Indicator 2	Počet osob účastnících se konzultací v rozhodovacím procesu veřejného orgánu běhel programového období / Number of people participating in consultations with a public decision-making body during the programme period							
Unit of measurement	Počet / number	Baseline	0	Target	Achievement date			

### Fulfilment, Setting and Source of Verification of Indicator 2

Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants).

5.4. Project Classification into Supported Programme Outputs								
Output Number	•	1.2	Program Output	ime	Podpoření optimalizace veřejné správy/ Optimization of public administration supported			
Programme Output Indicator 1  Počet provedených konzultací s aktivním zapojením veřejnosti/ Number of high que public consultations conducted					igh quality			
Unit of measurement		očet / mber	The state of the s					
Fulfilment, Setting and Source of Verification of Indicator 1								



Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants).

Output Number	Output Number 1.2		Programme Output		Podpoření optimalizace veřejné správy/ Optimization of public administration supported		
Programme Output Indicato	Programme Output Indicator 1  Počet osob účastnících se konzultací v rozhodovacím procesu veřejného orgánu bě programového období / Number of people participating in consultations with a public decision-making body during the programme period						
Unit of measurement	Počet / number	/ Achievement					
Fulfilment, Sett	ing and So	urce of Verific	ation of	Indicator 2	'		

Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants).





6.	Proj	ect	Activ	ities
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Activity Number		Activity	Name	Enter the b	prief and concise title of the activity (for more detailed requirements, please see the Guideline						
, , , , , , , , , , , , , , , , , , ,	,	, 10 ti 1 ti			or Applicants).						
	Enter the expected date of the activity.	d start	Comple	etion Date	Enter the expected completion date of the activity.						
					scription of the key project activity with the maximum length of 4 000 characters including spaces se see the Guideline for Applicants).						

Outputs of activities								
_	put mber	Output Name		Enter the name of the output (for more detailed requirements, please see the Guideline for Applicants).				
Output Description  Provide a brief and clear detailed description of the output of the key project action characters including spaces (for more detailed requirements, please see the Guideline)								
Related Programme Output	Provide related	programme	output (for	more detailed re	quirements, please see tl	ne Guideline for Applicants).		
Output Indicator	Unit of measurement	Baseline	Target	Achievement date month/year	Setting of Values	Source of Verification		
Define the indicator to monitor the output of the ke activity (for more detailed requirements, please see the Guideline for Applicants	(for more detailed	Enter the initial value of the indicator (for more	Enter the target value of the indicator (for more	expected date (month/year) of the target value completion	Describe the way of setting the indicator values with maximum length of 3600 characters including spaces (for more	Describe the source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants).		

Iceland Liechtenstein Norway grants					Norway grants
	Guideline for Applicants).	detailed requireme nts, please see the Guideline for Applicants	ents, please see the Guidelin e for	detailed requirements, please see the Guideline for Applicants).	

6.2. Publicity of P	6.2. Publicity of Project and its Outputs								
<b>Activity Number</b>	<b>Activity Name</b>	Project Pub	blicity						
Start Date	Enter the expected start date of the activity.	letion Date	Enter the expected completion date of the activity.						
Activity Description			escription of the key project activity with the maximum length of 4 000 characters including spaces ase see the Guideline for Applicants).						

<b>Outputs of Pub</b>	licity of Pro	ject									
Activity Number	Out <sub>l</sub> Num		Output Name		Enter the name of the output (for more detailed requirements, please see the Guideline for Applicants).						
Output Descrip	tion						t activity with the maximum length of 3 600 uideline for Applicants).				
Related Program	mme	N/A									
Output Indicator		Unit of measurement	Baseline	Target	Achievement date month/year	Setting of Values	Source of Verification				



Norway grants

1101 way grants						grants
Define the indicator to monitor the output of the key activity (for more detailed requirements, please see the Guideline for Applicants.	Define the unit of the indicator (for more detailed requirements, please see the Guideline for Applicants).	Enter the initial value of the indicator (for more detailed requireme nts, please see the Guideline for Applicants ).	target value of the indicator (for more detailed requirem ents, please see the Guidelin e for	MM/YYYY).	Describe the way of setting the indicator values with maximum length of 3600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).	Describe the source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants).

6.3. Project Management										
<b>Activity Number</b>	vity Number Activity Name Project Management									
Start Date	Enter the expected start date of the activity.	Completion Date	Enter the expected completion date of the activity.							
Activity Description										
Number of perso project budget	ns responsible fo	or project manageme	nt funded from	Enter the number	of which external staff	Enter the number				
Number of persons responsible for project management not funded from project budget				Enter the number	of which external staff	Enter the number				





7. Project Timeline										
Activity Number and		20	2022			2023			2024	
Activity Number and Name/Period	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2

8. Budget and Financing										
8.1. VAT and its Reimbursement										
VAT in Project Budget  Please select  VAT Coefficient										
8.2. Project Budget Breakdown										
Chapter Item Unit Number Unit price Total (CZK) Expenditure of Units (CZK)						Related Acti	vity	Additional information		

8.3. Project Budget Breakdown		
Budget Heading	Expected costs per budget heading (CZK)	Expected costs per budget heading (EUR)
Services		
Travel costs		
Construction Works and Supplies		
Management		

Iceland Liechtenstein	Norway
<b>Norway</b> grants	grants
Publicity	
Total Project Eligible Costs	
- of which partner Czech partner	
- of which partner Donor state partner	

### 8.4. Investment Assets

The project will acquire investment assets, purchase price of which is included in the project budget

no

8.5. Indirect Costs				
Indirect Costs are included in Project Budget	Please select	Method of Indirect Costs Calculation	Please select	

# 8.6. Project Financing

Describe how the project financing will be ensured with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

8.7. Advance payment					
Advance payment is requested	Please select				
Requested amount of	СZК	% of requested grant	Advance payment	Investment advance (CZK)	Non-investment advance (CZK)
advance payment	Enter the amount		breakdown	Enter the amount	

Iceland Liechtenstein Norway grants		orway ants
Justification	Briefly justify the advance payment request with the maximum length of 3 600 characters including spaces (for detailed requirements, please see the Guideline for Applicants).	more

8.8. Revenue Generated b	y Project				
Project shall generate revenue	Please select	Please select			
Description of revenue generating activities	Describe briefly expected generating of income in the project with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).				
Revenue Overview		During Project Implementation (CZK)	During Project Sustainability Period (CZK)		
Estimated Annual Revenu	ies				
<b>Estimated Annual Operati</b>	ng Costs				
Net Revenues					





9. Project Risk and their Management						
Risk Title		Enter the risk title (for more detailed requirements, please see the Guideline for Applicants).				
Risk	Ple	ease select	ase select Risk Please select Risk Please select			
Probability			Impact		Response	
Risk Response Description			cluding spac			aximum length of 3 600 ments, please see the

# 10. Project Sustainability

Describe the project sustainability with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).

11. Policy Markers				
Gender Equality				
Description of Policy Marker Implementation	project with the maxim	fundamental, please describe its implementation in the um length of 3 600 characters including spaces (for ents, please see the Guideline for Applicants).		

# 12. Author of the Application

Provide information about the entity that has processed the application (for more detailed requirements, please see the Guideline for Applicants.

# 13. Additional Information

14. Annexes	
Mandatory Annexes:	

# 15. Signature

Name and Surname	Date	Signature
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Iceland			
Liechtenstein			Norway
<b>Norway</b> grants			grants